

T.N

Posted On AUG 20 2025

REGULAR BOARD OF ALDERMEN MEETING

**Tuesday
September 2, 2025
7:00 P.M.
At
Cleveland City Hall
209 W. Main Street**

BILLS/ORDINANCES ON AGENDA ARE AVAILABLE FOR PUBLIC VIEW

**CITY OF CLEVELAND, MISSOURI
BOARD OF ALDERMEN MEETING
AGENDA**

**September 2, 2025 - 7:00 p.m.
209 W. Main Street, Cleveland MO, 64734**

CALL MEETING TO ORDER/ROLL CALL

PLEDGE OF ALLEGIANCE

CONSENT AGENDA:

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 19, 2025**
- 2. REVIEW OF THE EXPENSE REPORT**

COMMENTS FROM THE PUBLIC

NEW BUSINESS:

Water Sewer Superintendent Randy Maynard- Mileage Policy
Job Description- Assistant Water/Sewer Superintendent and Public Works Maintenance Worker
Central Square software and equipment Contract with the County Sheriff's office
Cyber Insurance Quote

UNFINISHED BUSINESS: None

INTRODUCTION/ADOPTION OF RESOLUTIONS/ORDINANCES (Roll Call)

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Mayor Roberson
Alderman Walker
Alderman Williams
Alderman Goben
Alderman Hull
Alderman Muller
Alderman B. Hull

ADJOURNMENT

EXECUTIVE SESSION

The Cleveland Board of Aldermen may enter an executive session during this meeting if such action is approved by a majority of the Aldermen present, with quorum, to discuss legal or privileged matters under Section 610.021(1) to discuss matters pertaining to the leasing, purchase or sale of real estate, according to Missouri statute 610.021.2, and to discuss matters pertaining to personnel actions under Section 610.021(3) and that the record be closed.

T.N
Posted On SEP 2 - 2025

CITY OF CLEVELAND, MISSOURI
Regular Board of Aldermen Meeting
DATE: September 2, 2025

PLEASE PRINT YOUR NAME AND ADDRESS BELOW:

Haider Nawaz

Randy Maynard -

CITY OF CLEVELAND

209 W. MAIN CLEVELAND, MO 64734

REGULAR BOARD OF ALDERMEN MEETING

September 2, 2025

Mayor Roberson called the meeting to order at 7:00 p.m.

ROLL CALL FOR ALDERMEN IN ATTENDANCE: B. Hull, Goben, Hull, Muller, Williams, Walker

PUBLIC IN ATTENDANCE: Haider Nawaz

CITY EMPLOYEES IN ATTENDANCE: City Clerk Nawaz, Chief of Police Vick, Water/Sewer Superintendent Maynard

PLEDGE OF ALLEGIANCE: Recited by all in presence.

CONSENT AGENDA:

- 1. APPROVAL OF MINUTES OF REGULAR MEETING OF AUGUST 19, 2025**
- 2. REVIEW OF THE EXPENSE REPORT** (attachment 1)

Mayor Roberson asked for comments and questions for the consent agenda. There being no questions or objections, the consent agenda was unanimously approved.

COMMENTS FROM THE PUBLIC: None

NEW BUSINESS: Mileage Policy--Water/Sewer Superintendent Randy Maynard

Randy Maynard addressed the Board and contested the new milage policy approved on August 19, 2025. Maynard stated that he does not understand the sudden change in policy; he uses his personal vehicle for City business and should continue to be paid mileage for the trips he makes within the City. Maynard's mileage forms were reviewed for the last three months. Short discussion held. Board members agreed to reinstate mileage reimbursement policy for personal vehicles used for City business within the City as well as outside of the City; policy will be updated.

Board members stressed the detailed and accurate documentation of mileage forms. Mayor Roberson advised Maynard to plan the trips in a more organized manner where he does not have to make multiple trips to get equipment and parts for a single project. Mayor Roberson asked Maynard to stay on-site when contractors are digging for repairs or connections to City utilities.

Job Description--Assistant Water/Sewer Superintendent and Public Works Maintenance Worker: Board members will review and comment on the new draft of job description that was emailed to them earlier along with the current job description. Discussion postponed until next Board meeting.

Cyber Insurance Quote (attachment 2): Mayor shared the quote for cyber insurance which is a requirement by the Central Square software and equipment contract with the County Sheriff's office. The said quote was reviewed by the Board. Discussion held. Alderman Goben stated that he would like clarification to the clauses No. 2 and No. 3, mentioned below:

This quote is subject to the following being provided by the stated deadline:

1. Full details of the surplus lines broker, including name, company name, address, license number, state of filing and expiry date.
2. Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents.
3. Please provide name, position, email and telephone number for the designated contact to receive security related alerts and targeted threat intelligence.
4. Signed version of the application form submitted, dated within 30 days of the required inception date.

Mayor will follow up for clarification; needs approval to sign up for the insurance in a timely manner.

Alderman Williams moved to authorize Mayor Roberson to sign up for the CFC cyber insurance coverage of USD1,000,000 for a premium of up to \$1,795.00; pending satisfactory answers for the questions discussed earlier. Seconded by Alderman Goben. Motion passed unanimously.

6 ayes; Williams, Hull, Goben, Muller, B. Hull, Walker
0 nays

Central Square Software and Equipment Contract with the County Sheriff's Office
(attachment 3):

Mayor informed that Chief Vick has been in Central Square software training today and will be attending tomorrow as well; commencement date has not been announced yet. Draft of the contract reviewed. Short discussion held.

Alderman Muller moved to authorize Mayor Roberson to proceed with the signing of the Central Square Software and Equipment Contract with the County Sheriff's Office. Seconded by Alderman Williams. Motion passed unanimously.

6 ayes; Williams, Hull, Goben, Muller, B. Hull, Walker
0 nays

REPORT OF OFFICERS—MEMBERS—COMMITTEES

Alderman B. Hull: Nothing to report currently.

Alderman Muller: Reported following:

“Ray Morgan” Memorial Bench: Alderman Muller informed that he has installed the Ray Morgan” memorial bench at the Cleveland Nature Park. (shared the attached picture).

Welcome Sign: Alderman Muller has installed the Welcome sign he made for the Cleveland Nature Park. (shared the attached picture). Alderman Muller explained that sign was installed on a spot where it left enough room for a swather to get in to cut the hay for bailing.

Board members applauded both completed projects.

Lake Property Mowing: Alderman Muller contacted City’s mower to weed eat the ditches of Lake Drive and the edges of the lake; mower did a good job of cleaning out the weeds that were sprayed earlier by Alderman Muller. Mower also weed wacked along south 3rd Street and trimmed around the hydrants. Randy Maynard filled the low spots on Lake Drive with the fillings from the street work; lake property looks very nice.

Investment CD’s: Financial Advisor Alderman Muller informed that, unless City needs funds for a project, the CD’s will be rolled back on a staggered schedule upon the maturity dates.

Conservation Department: Alderman Muller stated that he would like the Conservation Department to stock the lake; will contact to see if they can schedule another visit to the Lake.

Alderman Hull: Asked about the timing for the 4th Street ditch repair; Alderman Walker informed that Arlen Thompson of KAT Grading plans to schedule the said repair and the gravel at the corner of North 3rd Street and Cleveland Street, as soon as he is finished with the project in hand.

Alderman Walker: Nothing to report currently.

Alderman Williams: Referring to the police activity report Alderman Williams asked about what is a “Force Device”? Chief Vick explained that it is a *glove with electrical pulse. *The G.L.O.V.E., or Generated Low Output Voltage Emitter . Short discussion held re; The Grappler device that is deployed during a police pursuit.

Alderman Goben: Nothing to report currently.

Chief Vick: Informed that the number of speeding tickets is going down due to consistent enforcement. Chief Vick stated that Mayor is informed any time he has to go out of the City for training, court, meetings, etc. Mayor Roberson stated that Chief is doing a good job of keeping him informed.

City Clerk: Informed that City has received a lot split application for 319 W. Walnut; hearing is scheduled for September 19, 2025, 6:30 pm at 211 W. Main Street.

Mayor Roberson: Thanked Alderman Walker for installing the concrete pad at the lake property for the "Ray Morgan" memorial bench; thanked Alderman Muller for installing the said bench and for making and installing the welcome sign; thanked Randy Maynard for spreading the leftover millings from the street work to fill the low spots at the alleyway around City Hall and the Lake Drive.

ADJOURNMENT: Alderman Goben moved to adjourn at 8:02 pm. Seconded by Alderman Williams. Motion passed unanimously.

6 ayes; Williams, Hull, Goben, Muller, B. Hull, Walker
0 nays

Karen Roberson

Mayor, Roberson

Tasneem Nawaz

City Clerk, Nawaz

September 16, 2025

Date of Approval

3:39 PM

09/02/25

Accrual Basis

CITY OF CLEVELAND, MISSOURI
Expenses by Vendor With Class For Board Review
August 5 through September 2, 2025

Type	Date	Num	Split	Memo	Class	Account	Amount
Brenna Zellar Bill	08/28/2025	082025	12000 · Gener...	August 2025 cleaning	GENER...	17905 · Office Cleaning - General	80.00
Total Brenna Zellar							80.00
EVERGY							
Bill	08/05/2025	06302...	12000 · Gener...	Streetlights	GENER...	18300 · Street Lighting	675.02
Bill	08/05/2025	06302...	12000 · Gener...	211 W Main	GENER...	18700 · Utilities - General	134.62
Bill	08/10/2025	0829...	12000 · Gener...	2 for 209 W Main	GENER...	18700 · Utilities - General	222.26
Bill	08/10/2025	06290...	12000 · Gener...	3rd st E/S, 3M1 S/O Mulberry, 1804 Rt Y Hwy, 24980 S St...	WATER...	28700 · Utilities - Water/Sewer	894.79
Total EVERGY							1,926.69
High Speed Mowing LLC							
Bill	08/05/2025	1658	12000 · Gener...	Parks, welcome Signs and sidewalks	GENER...	17870 · Mowing - General	1,490.00
Bill	08/05/2025	1658	12000 · Gener...	Lagoon and Lift Stations	WATER...	27870 · Mowing - Water/Sewer	942.50
Total High Speed Mowing LLC							2,432.50
LAGERS							
Bill	08/05/2025	082025	12000 · Gener...	Dana, Tasneem and Robert	GENER...	17700 · LAGERS - General	1,024.05
Total LAGERS							1,024.05
Lakeland Laboratories							
Bill	08/06/2025	44293	12000 · Gener...	BOD,TSS,O&G,NH3,E.COLI,SPU,pH,TEMP,TRC,DO,E...	WATER...	27580 · Lagoon Testing Fee	869.00
Total Lakeland Laboratories							869.00
LSCV CPA'S							
Bill	08/18/2025	90968	12000 · Gener...	Payroll services for 2nd Quarter and monthly accounting ...	GENER...	17800 · Legal/Accounting - General	400.00
Bill	08/18/2025	90968	12000 · Gener...	Payroll services for 2nd Quarter and monthly accounting ...	WATER...	27800 · Legal/Accounting - Water/S...	400.00
Bill	08/18/2025	90968	12000 · Gener...	Payroll services for 2nd Quarter and monthly accounting ...	POLICE...	37800 · Legal/Accounting - Police	400.00
Total LSCV CPA'S							1,200.00
MISSOURI RURAL WATER ASSOCIATION							
Bill	08/18/2025	11148	12000 · Gener...	Dues for year July 2025 through June 2026	WATER...	27250 · Dues & Subscriptions - Wtr...	400.00
Total MISSOURI RURAL WATER ASSOCIATION							400.00
Platinum Paving and Concrete							
Bill	08/06/2025	2568	12000 · Gener...	Street repair project 2025	STREE...	48140 · Repairs - Streets	213,065.00
Total Platinum Paving and Concrete							213,065.00
Powers Trenching & Excavating, Inc							
Bill	08/18/2025	3474	12000 · Gener...	water leak at 215 W Main St	WATER...	28120 · Water System Repairs	4,771.00
Total Powers Trenching & Excavating, Inc							4,771.00
PWSD #2							

Attachment 1 - September 2, 2025

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3:39 PM

08/02/25

Accrual Basis

CITY OF CLEVELAND, MISSOURI
Expenses by Vendor With Class For Board Review
August 5 through September 2, 2025

Type	Date	Num	Split	Memo	Class	Account	Amount
Bill	08/12/2025	08172...	12000 · Gener...	service dates 08/17/2025 to 07/17/2025	WATER...	27030 · Water Cost	11,871.40
Total PWSD #2							11,871.40
RON JONES							
Bill	09/02/2025	25-8,8...	12000 · Gener...	for the month of August 2025	GENER...	17245 · Contract Labor - General	750.00
Total RON JONES							750.00
RUBINS, KASE, HAGER, & CAMBIANO							
Bill	08/06/2025	07312...	12000 · Gener...	Preperation and attendance July court, pre-negotiated pl...	POLICE...	37800 · Legal/Accounting - Police	2,425.00
Total RUBINS, KASE, HAGER, & CAMBIANO							2,425.00
Spire							
Bill	08/06/2025	11112...	12000 · Gener...	209 and 211 W Main	GENER...	18700 · Utilities - General	125.79
Total Spire							125.79
SUMNER ONE							
Bill	08/10/2025	43502...	12000 · Gener...	Color and Black and white usage/ overage	GENER...	17245 · Contract Labor - General	18.69
Total SUMNER ONE							18.69
TRIBUNE and TIMES							
Bill	08/05/2025	39201	12000 · Gener...	Water Sewer Assistant Position	WATER...	27980 · Publishing - Water/Sewer	27.31
Bill	08/19/2025	39365	12000 · Gener...	Tax Rate Hearing	GENER...	17960 · Publishing - General	103.50
Total TRIBUNE and TIMES							130.81
Verizon Wireless							
Bill	08/05/2025	61182...	12000 · Gener...	Randy's portion	WATER...	28550 · Telephone - Water/Sewer	73.15
Bill	08/05/2025	61182...	12000 · Gener...	2AVL's	POLICE...	38550 · Telephone - Police	147.92
Total Verizon Wireless							221.07
WASTE MANAGEMENT							
Bill	08/18/2025	08258...	12000 · Gener...	1 yard dumpster and 96 gallon tote recycle	GENER...	18650 · Trash - General	74.27
Total WASTE MANAGEMENT							74.27
WEX BANK							
Bill	08/18/2025	10638...	12000 · Gener...	for the month of July 2025	POLICE...	37440 · Vehicle Fuel Expense - Police	150.13
Total WEX BANK							150.13
WILLIAMS & CAMPO, P.C.							
Bill	08/18/2025	1200	12000 · Gener...	Work on public works road project, revise contract and e...	GENER...	27600 · Legal/Accounting - Water/S...	1,386.00
Total WILLIAMS & CAMPO, P.C.							1,386.00
TOTAL							242,921.40

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INDICATION OF TERMS	
REFERENCE NUMBER:	5672881
COMPANY NAME:	City of Cleveland
TOTAL PAYABLE:	USD1645.00
Premium breakdown:	
Cyber & Privacy	USD900.00
Cyber Crime:	USD600.00
TRIA:	USD0.00
Policy Administration Fee:	USD185.00
BUSINESS OPERATIONS:	Municipality
LEGAL ACTION:	Worldwide
TERRITORIAL SCOPE:	Worldwide
AGGREGATE DEDUCTIBLE:	USD2500.00 in the aggregate
REPUTATIONAL HARM PERIOD:	12 months
INDEMNITY PERIOD:	12 months
TIME FRANCHISE:	8 hours
WORDING:	Cyber Proactive Response v4.0
ENDORSEMENTS:	Complaints Notice (USA) Policyholder Disclosure Notice Of Terrorism Insurance Coverage

SUBJECTIVITIES:
This quote is subject to the following being provided by the stated deadline:

1. Full details of the surplus lines broker, including name, company name, address, license number, state of filing and expiry date.
2. Satisfactory confirmation that you have downloaded & registered our incident response mobile app, details of which can be found with your policy documents.
3. Please provide name, position, email and telephone number for the designated contact to receive security related alerts and targeted threat intelligence.
4. Signed version of the application form submitted, dated within 30 days of the required inception date.

POLICY PERIOD:	12 months
DATE OF ISSUE:	23-Jun-2025
OPTIONAL EXTENDED REPORTING PERIOD:	12 months for 100% of applicable annualized premium
SECURITY:	Certain underwriters at Lloyd's and other insurers

ADDENDUM TO COMMUNICATIONS SERVICES AGREEMENT

This Addendum To Communications Services Agreement (Addendum) is made and entered into on _____, 2025 by and between the Cass County Sheriff's Office (Operating Agency) and _____ (User Agency)

1. This Addendum amends and modifies the Communications Services Agreement (Agreement) dated _____, previously made and entered into by the parties hereto as follows:

The following language shall be added to and become a part of the Agreement.

CENTRALSSQUARE Public Safety Software

As a result of technological advancements, the Operating Agency is converting its information and data management to CENTRALSSQUARE Public Safety Software Suite (CENTRALSSQUARE) and through this Addendum, all Public Safety Answering Points (PSAPs) and law enforcement agencies in Cass County will be able to access CENTRALSSQUARE.

It is understood and agreed that by entering into this agreement and utilizing CENTRALSSQUARE, certain modules of data (arrest information, calls for services, etc.) are accessible to other User Agencies in Cass County that have entered this agreement.

Operating Agency will:

- Incur the initial cost of providing CENTRALSSQUARE to User Agencies.
- Maintain the Virtual Private Network (VPN) for User Agency connectivity to the data servers hosted by Allegiant.
- When possible, provide notice to User Agencies of scheduled downtime or scheduled updates.
- Technical support, including installation of the software on User Agency owned property.
- Manage all User Agency users, groups, and field operations.

User Agency will:

- Provide the necessary hardware and internet connectivity for CENTRALSSQUARE.
- Keep all Microsoft Windows operating systems updated.
- Maintain a cyber insurance policy.
- Ensure that User Agency has adopted an appropriate confidentiality policy.
- Notify the Operating Agency immediately of any cyber incidents, in particular any incident that poses a risk to the confidentiality, integrity, or availability of information or systems, or violates security policies.
- Provide Operating Agency with Administrative access to all User Agency systems used for Central Square and/or the Automatic Vehicle Location System (AVL)
- Coordinate with the Operating Agency and CENTRALSSQUARE if User Agency desires, at the expense of the User Agency, to obtain any additional available software that interfaces with CENTRALSSQUARE.
- Designate a point of contact within the User Agency to cooperate with Operating Agency and CENTRALSSQUARE throughout the implementation process.
- Individual Users and User Agencies shall not make any unauthorized modifications to CENTRALSSQUARE .

- Ensure that all data captured by CENTRALSSQUARE shall be retained in accordance with the established records retention schedule.

All notices to the Operating Agency shall be made via email to IT@cassmosheriff.org or by telephone to 816.380.8294.

All notices to the User Agency shall be made via email to _____ or by telephone to: _____

2. This Addendum shall be incorporated into and deemed a part of the Communication Services Agreement.

Operating Agency

User Agency

